

FEDERAL WOMAN'S AWARD

BOARD OF TRUSTEES

Chairman:

Hon. Barbara Bates Gunderson
*Commissioner
U. S. Civil Service Commission*

Vice Chairman:

Robert W. Hartley
*Director, International Studies
The Brookings Institution*

MEMBERS

Hon. Bertha S. Adkins
*Under Secretary of Health,
Education and Welfare*

Frederick C. Belen
*Chief Counsel and Staff Director
Committee on Post Office
and Civil Service
House of Representatives*

Raymond T. Bowman
*Assistant Director for
Statistical Standards
Bureau of the Budget*

H. William Brawley
*Executive Director
Committee on Post Office
and Civil Service
United States Senate*

Alfred Friendly
*Managing Editor
The Washington Post
and Times Herald*

Hon. Kathryn E. Granahan
House of Representatives

Hon. Eugene J. Lyons
*Special Assistant to
the President for
Personnel Management
The White House*

Miss Miriam Ottenberg
The Evening Star

Hon. Ralph S. Roberts
*Administrative
Assistant Secretary
Department of Agriculture*

Hon. Rocco C. Siciliano
Wilkinson, Cragun and Barker

NEWS RELEASE

For release at 12:00 noon,
E.D.T., Tuesday, October 11, 1960

For further information, call
Dudley 6-5211

The first Government-wide program to spotlight top-caliber career women in the Federal service was announced today (October 11) by United States Civil Service Commissioner Barbara Bates Gunderson.

Under the program being launched by the Federal Woman's Award Board of Trustees, of which Commissioner Gunderson is chairman, six outstanding career women will be honored at public ceremonies late in February. Federal agencies are being notified to submit nominations for the award to the Board of Trustees by December 9.

"Increasingly since World War II, departments and agencies of the Government have depended upon skilled dependable women civil servants at high levels of responsibility," Commissioner Gunderson said in announcing the establishment of the first Woman's Award for the Federal service. "This fact is well known within Government, and it's time the general public knew more about such women."

WITH THE

COOPERATION OF

Woodward & Lothrop

WASHINGTON, D. C.

- 2 -

One reason, she said, that the general public is less aware of women scientists, statisticians, writers, nurses, and administrators in big jobs is the fact that men in Government service outnumber women more than four to one. In jobs of high grade and pay, the proportion of men exceeds the four-to-one ratio. "In spite of this," she said, "an impressive number of women rank as leaders in their chosen fields in Federal service."

Commissioner Gunderson also pointed out that a special woman's award, by bringing deserved public recognition to able women in Government, will assist in the recruitment of young women of high potential who may be unaware of the opportunities for women in Government.

Each Government department and agency will be invited to nominate not more than three women for the award. To be eligible for nomination, a woman must have had not less than three years of continuous, full-time service in a position in the Federal competitive or excepted service, and must have reached grade GS-9, its equivalent, or higher. She must also have demonstrated outstanding ability and achievement in an executive, professional, scientific, or technical position.

In addition to Commissioner Gunderson as chairman, the board of trustees is composed of Robert W. Hartley, Vice President of the Brookings Institution, who is vice chairman,

- 3 -

and the following members: Bertha S. Adkins, Under Secretary of the Department of Health, Education, and Welfare; Frederick C. Belen, Chief Counsel and Staff Director of the House Post Office and Civil Service Committee; Raymond T. Bowman, Assistant Director for Statistical Standards, Bureau of the Budget; H. W. Brawley, Executive Director, Senate Post Office and Civil Service Committee; Alfred Friendly, Managing Editor, Washington Post and Times Herald; Representative Kathryn E. Granahan; Eugene J. Lyons, Assistant to the President for Personnel Management; Miss Miriam Ottenberg, Pulitzer Prize reporter, the Evening Star; Ralph S. Roberts, Administrative Assistant Secretary, Department of Agriculture; and Rocco C. Siciliano, attorney and former Presidential adviser on personnel management. Roger W. Jones, Civil Service Commission Chairman, has been designated by the Board of Trustees as an ex-officio member. The Woodward and Lothrop firm of Washington, D. C., will present a commemorative gift to the recipients of the award.

#

*The Board of Trustees
Federal Woman's Award*

Chairman

HONORABLE BARBARA BATES GUNDERSON
Commissioner

U. S. Civil Service Commission

Vice Chairman

ROBERT W. HARTLEY
Director, International Studies
The Brookings Institution

Members

HONORABLE BERTHA S. ADKINS
Under Secretary of Health, Education and
Welfare

FREDERICK C. BELEN
Chief Counsel and Staff Director
Committee on Post Office and Civil Service
House of Representatives

RAYMOND T. BOWMAN
Assistant Director for Statistical Standards
Bureau of the Budget

H. WILLIAM BRAWLEY
Executive Director
Committee on Post Office and Civil Service
United States Senate

ALFRED FRIENDLY
Managing Editor
The Washington Post and Times Herald

HONORABLE KATHRYN E. GRANAHAN
House of Representatives

HONORABLE EUGENE J. LYONS
Special Assistant to the President
for Personnel Management
The White House

MISS MIRIAM OTTENBERG
The Evening Star

HONORABLE RALPH S. ROBERTS
Administrative Assistant Secretary
Department of Agriculture

HONORABLE ROCCO C. SICILIANO
Wilkinson, Cragun and Barker

FIRST ANNUAL

FEDERAL WOMAN'S AWARD

FOR OUTSTANDING
ACHIEVEMENT
BY WOMEN IN THE
FEDERAL CAREER SERVICE

WITH THE COOPERATION OF
Woodward & Lothrop
WASHINGTON, D. C.



Announced by
THE BOARD OF TRUSTEES
FEDERAL WOMAN'S AWARD

The Board of Trustees for the Federal Woman's Award announce the first annual award for outstanding achievement honoring distinguished women in the Federal service.

PURPOSE

To provide special recognition to women who have made outstanding contributions to the efficiency and quality of the career service of the Federal Government; to encourage high standards of performance from other women in Government, and to dramatize and make more widely known to the public the wide variety and satisfaction of careers for women in the service of the Federal Government.

ELIGIBILITY FOR AWARD

Any woman of the Federal Government with not less than three years continuous, full-time service in the competitive or excepted service, and who has attained a rank equivalent to grade GS-9 of the Classification Act of 1949, or above, shall be eligible to receive an award based upon career service which has been characterized by outstanding ability and achievement in an executive, professional, scientific, or technical position.

Eligibility may be based upon achievements having an important effect on a major government program, or it may be based upon the specific outstanding accomplishments which have made, or are making an important contribution to administrative, social, scientific, or technical progress in the work of a Federal agency. Eligibility for an award shall further depend upon performance which has demonstrated a high degree of personal integrity, honesty, judgment, and quality of either leadership, or sustained individual performance.

NUMBER OF AWARDS

The number of awards shall not exceed six in any year.

NOMINATIONS

Each department and agency may submit no more than three nominations. Nominations must be submitted by the head of the department or agency concerned.

Nominations should be submitted in original and five copies, and include, in this order:

- (a) *Name, grade, organizational title and location of nominee.*

- (b) *Summary of the nominee's achievements (on not more than one page).*
- (c) *Highlights of work experience.*
- (d) *Education and degrees.*
- (e) *Honors—particularly those granted by the agency.*
- (f) *Detailed statement of basis for nomination.*

Specific examples and details of achievement must support each nomination. All information should be described in terms of factual data rather than opinion, and be in sufficient detail to be easily understood. A citation of not more than one hundred words may accompany the nomination.

Submit nominations to Mrs. Barbara Gunderson, Chairman, Board of Trustees, Federal Woman's Award, 8th and F Streets, N.W., Washington, D. C. no later than December 9, 1960.

GENERAL INFORMATION

Presentation of the awards will be made at a suitable ceremony in February 1961.